প্রশাসন বিভাগ
Administration Division
প্রশিক্ষণ ও গবেষণা শাখা
Training & Research Section

বাংলাদেশ উন্মুক্ত বিশ্ববিদ্যালয়
BANGLADESH OPEN UNIVERSITY



No: BOU/Admin-1(282)/2018/ 7206

Date: 05 Agrahayana 1433
20 November 2026

Office Order

This is to notify that the Vice-Chancellor of Bangladesh Open University (BOU) is hereby extending study leave to **Mr. Saiful Islam (BD Passport No. A16611076, Issue Date: 27 October 2024, Expiry date: 26 October 2034)**, Assistant Professor (Islamic Studies), School of Social Sciences, Humanities and Languages, Bangladesh Open University for a further period of 01 (one) year to undertake Master of Science in Islamic Banking and Finance Programme under UGC Overseas Masters Scholarship for University Teachers at the Institute of Islamic Banking and Finance, International Islamic University Malaysia (IIUM), as per decision of the 109th meeting of Standing Committee for Advanced Studies, Training and Research of BOU held on 03 November 2026 on the following terms and conditions:

1. That the leave will be effective from 01 October, 2026;
2. That on return, after completion of the said study, he will work in Bangladesh Open University for the same period of leave availed of, failing for which he will have to pay compensations to BOU as may be assessed by the university authority;
3. That the progress and standard of higher study should be satisfactory and he should send progress reports on expire of every 6 (six) months;
4. That his service during his study leave will be governed by BOU rules;
5. That as soon as he completes the said course, he will join the Bangladesh Open University and he will have to submit a report to the ministry on the knowledge achieved in the Master of Science in Islamic Banking and Finance Programme at the Institute of Islamic Banking and Finance;
6. BOU will not bear any expenses for his MS Program in the International Islamic University Malaysia (IIUM), Malaysia;

This notification is issued as per office order no: 37.00.0000.000.079.08.0092.00.87; dt:16 September 2025 of the Ministry of Education, Govt. of the People's Republic of Bangladesh and as authorized under the letter no. 03.069.025.06.00.003.2011-144 (500) dt.19.06.2011 of the Office of the Prime Minister, Government of the People's Republic of Bangladesh.

This has the concurrence of the Vice-Chancellor of Bangladesh Open University.

20.11.26

Dr. Md. Showkat Ali
Joint Director
Mobile: +88 017242058681

বাংলাদেশ উন্মুক্ত বিশ্ববিদ্যালয়
কম্পিউটার বিভাগ
সিস্টেম ম্যানেজার/পরিচালক এর কার্যালয়
ডায়েরী নং... 2602 ...
তারিখঃ... 20/11/26 ...
সিস্টেম এনালিস্ট/ডেপুটি সিস্টেম এনালিস্ট/ওয়েব মাস্টার/
প্রোগ্রামার/ASANA
নেটওয়ার্ক ইঞ্জিনিয়ার/ডেটাবেজ ইঞ্জিনিয়ার/HME

Copy forwarded for information and necessary action to:

1. Secretary, Chancellor's Secretariat, Ministry of Education, Govt. of the People's Republic of Bangladesh, Dhaka;
2. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Dhaka;
3. Secretary, Security Services Division, Ministry of Home Affairs, Govt. of the People's Republic of Bangladesh, Dhaka;
4. Secretary, Ministry of Public Administration, Govt. of the People's Republic of Bangladesh, Dhaka;
5. Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh;
6. Controller, Foreign Exchange Division, Bangladesh Bank. Dhaka;
7. **Mr. Saiful Islam**, Assistant Professor (Islamic Studies), School of Social Sciences, Humanities and Languages, BOU;
8. Dean, School of Social Sciences, Humanities and Languages, BOU, Gazipur;
9. Director (In-charge), Finance & Accounts Division, BOU, Gazipur.
10. Director/System Manager, Computer Division, BOU, Gazipur (for kind necessary action to upload the office order on BOU Website);
11. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka;
12. Visa Officer, High Commission of Malaysia, House# 19, Road# 6, Baridhara, Dhaka-1230;
13. Joint Director (Addl. charge), Personnel-1, Teacher Section, BOU, Gazipur;
14. PS to VC (for VC's kind information), VC's Secretariat, BOU, Gazipur;
15. Personnel file / Office copy.