



No: BOU/Admn-1(184)/2010/ 5875

Date: 15 Ashina 1433
30 September 2026

Office Order

This is to notify that the Vice-Chancellor of Bangladesh Open University (BOU) has granted Study Leave to **Ms Meherin Munjarin Ratna**, Associate Professor (Bangla), Open School of Bangladesh Open University for a period of 01 (one) year to undertake PhD Programme in the Department of Linguistics, University of Dhaka, Dhaka on the following terms and conditions:

1. That the leave will be effective from 01 October 2026;
2. That on return, after completion of the said study, she will work in Bangladesh Open University for the same period of leave availed of, failing for which she will have to pay the BOU compensations as may be assessed by the university authority;
3. That the progress and standard of higher study should be satisfactory and she should send progress reports on expiry of every 6 (six) months;
4. That she will join Bangladesh Open University as soon as she completes the said course;
5. That her service during her study leave will be governed by BOU rules;
6. BOU will not bear any expenses for her said study at the University of Dhaka, Dhaka;
7. That she has to obtain release order from Administration Division of Bangladesh Open University.

This has the concurrence of the Vice-Chancellor of Bangladesh Open University.


30.09.26
Dr. Md. Showkat Ali
Joint Director
Training and Research
Bangladesh Open University

বাংলাদেশ উন্মুক্ত বিশ্ববিদ্যালয়	
কম্পিউটার বিভাগ	
সিস্টেম ম্যানেজার/পরিচালক এর কার্যালয়	
স্মারক নং.....	২২৪৬
তারিখঃ.....	৩০/৯/২৬
সিস্টেম এনালিস্ট/ভ্যুটি সিস্টেম এনালিস্ট/ওয়েব মাস্টার/	
নেটওয়ার্ক প্রোগ্রামার/ASANA	
হার্ডওয়্যার ইঞ্জিনিয়ার/H/W	
প্রোগ্রামার/PHME	

Copy forwarded for information and necessary action to:

1. Ms Meherin Munjarin Ratna, Associate Professor (Bangla), Open School, BOU;
2. Dean. Open School, BOU;
- ✓ 3. Director/System Manager, Computer Division, BOU, Gazipur (for kind necessary action to upload the office order on BOU Website);
4. Director (In-charge), Finance & Accounts Division, BOU;
5. PS to VC, VC's Office, BOU, Gazipur (for VC's kind information);
6. Joint Director (Addl.Charge), Personnel-1, Teacher Section, Administration Division, BOU. [He is requested to take necessary steps for her release from the University];
7. Personnel file / Office copy.