


BOU/Admin-3(803)/25/1149

Date: 21 Falgun 1432
06 March 2026

Office Order

This is to notify that the Vice Chancellor of Bangladesh Open University (BOU) has granted earned leave from 08 March 2026 to 15 March 2026 and given permission to **Md. Nayem**, Driver, Transport Section, Administration Division, BOU to Visit Kingdom of Saudi Arabia (KSA) for performing Holy Omrah Hajj from 08 March 2026 to 25 March 2026 (earned leave from 08 March 2026 to 15 March 2026 and Holy Eid-ul-Fitre vacation from 16-25 April 2026). He will bear all the expenses for the said visit and as such the Bangladesh Open University will have no financial obligations in this regard.

This notification is issued as authorized by letter No. 03.069.025.06.00.003.2011-144 (500) dated- 19.06.2011 of the Office of the Prime Minister, Government of the People's Republic of Bangladesh.


06.03.2026

Md. Abdul Korim
Joint Director (Personnel)

Copy forwarded for information & necessary action :

1. Senior Secretary, Chancellor's Secretariat, Bangladesh Secretariat, Dhaka.
2. Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh.
3. Senior Secretary, Ministry of Home Affairs, Govt. of the People's Republic of Bangladesh.
4. Senior Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh.
5. Senior Secretary, Ministry of Public Administration, Govt. of the People's Republic of Bangladesh.
6. Secretary, University Grants Commission, Agargaon, Ser-E-Bangla Nagar, Dhaka-1207.
7. Director, Foreign Exchange Division, Bangladesh Bank, Dhaka.
8. Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh.
9. Director, Finance and Accounts Division, BOU, Gazipur.
10. Visa Officer, The Royal Embassy of Saudi Arabia, Gulshan Avenue, Dhaka.
11. System Manager/Director, Computer Division, BOU (Please take necessary action to upload the office order on BOU Website)
12. Immigration Officer, Hazrat Shah Jalal International Air-port, Dhaka/ Dorshona/ Benapole/ Haridaspur/Changra Bandha/Burimari/ Dawki, Tamabil/ Sonamoszid Checkpost, Bangladesh.
13. Joint Director, Transport Section, Administration Division, BOU, Gazipur.
14. **Md. Nayem**, Driver, Transport Section, Administration Division, BOU, Gazipur.
15. APS to VC (for VC's kind information), VC's office, BOU, Gazipur.
16. PA to Registrar, BOU.
- ✓ 17. BOU Website address: <http://www.bou.ac.bd>
18. Personal File/ Office Copy.



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সিস্টেম ম্যানেজার/পরিচালক এর কার্যালয়
ক্রমিক নং..... ৪২৯
তারিখঃ ০৬/৩/২০২৬
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