

BOU/Admin-2(418)10/4651

Date: 10 Ashwin, 1432  
25 September, 2025

### Office Order

This is to notify that the Vice-Chancellor of Bangladesh Open University (BOU) is pleased to give permission with Ex-Bangladesh earned leave from 01/10/2025 to 05/10/2025 to Md. Mozibul Hoque (Passport No. A05364930), Deputy Director, Regional Center, Cumilla, BOU to visit Malaysia. He will bear all the expenses for the said visit and as such, Bangladesh Open University will have no financial obligation in this regard.

This notification is issued as authorized by letter No.03.069.025.06.00.003. 2011-144(500) dated-19.06.2011 of the office of the Prime Minister, Government of the People's Republic of Bangladesh.

*S. Karim*  
25-09-2025

**Md. Shahriar Karim**  
Deputy Director (Personnel-1)  
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বাংলাদেশ উন্মুক্ত বিশ্ববিদ্যালয়	
কম্পিউটার বিভাগ	
সিস্টেম ম্যানেজার/পরিচালক এর কার্যালয়	
ডায়েরী নং	৩৫৪৭
তারিখঃ	২৫/৯/২৫
সিস্টেম এনালিস্ট/ডেপুটি সিস্টেম এনালিস্ট/ওয়েব মাস্টার/ সহঃ প্রোগ্রামার/ASANA	
সহঃ সিস্টেম এনালিস্ট/হার্ডওয়্যার ইঞ্জিনিয়ার/HME	
সহঃ পরিচালক/সহকারী প্রোগ্রামার/AHME	

### Copy forwarded for information & necessary action:

1. Secretary, Chancellor's Secretariat, Bangladesh Secretariat, Dhaka.
2. Md. Mozibul Hoque, Deputy Director, Regional Center, Cumilla, BOU.
3. Senior Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh.
4. Senior Secretary, Ministry of Home Affairs, Govt. of the People's Republic of Bangladesh.
5. Senior Secretary, Ministry of Public Administration, Govt. of the People's Republic of Bangladesh.
6. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh.
7. Secretary, University Grants Commission, Agargaon, Ser-E-Bangla Nagar, Dhaka-1207.
8. Comptroller, Foreign Exchange Branch, Bangladesh Bank, Dhaka.
9. Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh.
10. Director, Finance and Accounts Division, BOU.
11. Director, Student Support Services Division, BOU.
12. Regional Director, Regional Center, Cumilla, BOU.
- ✓ 13. System Manager/Director, Computer Division, BOU (Please take necessary action to upload the office order on BOU Website).
14. Personal Secretary, Office of the Vice-Chancellor, BOU.
15. Visa Officer, High Commission of Malaysia, House # 19, Road # 6, Baridhara, Diplomatic Enclave Dhaka-1212.
16. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka, Bangladesh.
17. PA to Registrar, BOU.
18. BOU Web site Address: <http://www.bou.ac.bd>
19. Personal file.