

BOU/Admin-2(93)/95/4564


Date: 7 Ashwin 1432  
22 September 2025

## Office Order

This is to notify that the Vice-Chancellor of the Bangladesh Open University (BOU) has granted duty leave to **Mr. Sohail Ahmed**, Senior Video Specialist (Grade-1), Media Division, BOU from 25 October 2025 to 02 November 2025 with permission to attend “**The Journey of Digital Transformation of Education in Bangladesh**” organized by the Hiroshima Public University, Tokyo, Japan to be held from 28 October 2025 to 01 November 2025 at the Graduate School of Business and Management, Hiroshima Public University, Japan. Hiroshima Public University will bear all the expenses for his said visit. The Bangladesh Open University will have no financial obligation in this regard.

This notification is issued as authorized by the letter no. 03.069.025.06.00.003.2011-144 (500) dt. 19.06.2011 of the Office of the Hon’ble Prime Minister, Government of the People’s Republic of Bangladesh.

This has the concurrence of the Vice-Chancellor of Bangladesh Open University.



**Professor Md. Anisur Rahman**  
Registrar (Additional Charge)  
Mobile:+88 01716274927

### **Copy forwarded for information & necessary action to:**

1. Senior Secretary, Chancellor Secretariat, Ministry of Education, Govt. of the People’s Republic of Bangladesh, Dhaka;
2. Secretary, Security Service Division, Ministry of Home Affairs, Govt. of the People’s Republic of Bangladesh, Dhaka;
3. Secretary, Ministry of Public Administration, Govt. of the People’s Republic of Bangladesh, Dhaka;
4. Secretary, Ministry of Foreign Affairs, Govt. of the People’s Republic of Bangladesh, Dhaka;
5. Mr. Sohail Ahmed, Senior Video Specialist (Grade-1), Media Division, BOU, Gazipur;
6. Director General, Immigration & Passport, Govt. of the People’s Republic of Bangladesh;
7. Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka;
8. Director/System Manger, Computer Division, BOU, Gazipur (for kind necessary action to upload the office order on BOU Website);
9. Director (in-Charge), Finance & Accounts Division, BOU, Gazipur;
10. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka;
11. Embassy of Japan in Dhaka, Bangladesh, Plot No. 5 & 7, Dutabash Road, Baridhara, Dhaka-1212.
12. PS to VC (for VC’s kind information), VC’s office, BOU, Gazipur;
13. Deputy Director, Personnel-1, Officer Section, Administration Division, BOU, Gazipur;
14. Deputy Director, Registrar Office, BOU, Gazipur;
15. Office Copy/Personnel file.