

N0: BOU/Admn-1(162)/05/ 3605

Date: 13 Shraban, 1433
28 July, 2026

Office Order

This is to notify that the Vice-Chancellor of Bangladesh Open University (BOU) has given permission to **Sakiba Ferdowsi (Passport no: A06830934)**, Associate Professor (Education), School of Education (SOE), BOU from 14-24 September, 2026 during rest and recreation leave to visit Malaysia. She will bear all the expenses for the said visit and as such the Bangladesh Open University will have no financial obligations in this regard.

This notification is issued as authorized by letter No. 03.069.025.06.00.003.2011-144(500) dt. 19-06-2011 of the Office of the Honorable Prime Minister, Government of the People's Republic of Bangladesh.


28.07.2026

Md. Abdul Karim

Joint Director (Personnel)

Mobile : +8801923469638

বাংলাদেশ উন্মুক্ত বিশ্ববিদ্যালয়	
কম্পিউটার বিভাগ	
সিস্টেম ম্যানেজার/পরিচালক এর কার্যালয়	
ডায়েরী নং	২২৭৫
তারিখঃ	২৬.৭.২৬
সিস্টেম এনালিস্ট/ডেপুটি সিস্টেম এনালিস্ট/ওয়েব মাস্টার/ নেটওয়ার্কিং প্রোগ্রামার/ASANA	
সিস্টেম এনালিস্ট/হার্ডওয়্যার ইঞ্জিনিয়ার/HME	
পরিচালক/সহকারী প্রোগ্রামার/AHME	

Copy forwarded for information & necessary action :

1. Senior Secretary, Chancellor's Secretariat, Bangladesh Secretariat, Dhaka, Bangladesh
2. Senior Secretary, Ministry of Education, Bangladesh Secretariat, Dhaka, Bangladesh.
3. Senior Secretary, Ministry of Home Affairs, Govt. of the People's Republic of Bangladesh.
4. Senior Secretary, Ministry of Establishment, Govt. of the People's Republic of Bangladesh.
5. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh.
6. Director, Foreign Exchange Division, Bangladesh Bank, Dhaka.
7. Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh.
8. **Sakiba Ferdowsi**, Associate Professor (Education), SOE, BOU
9. Dean, SOE, BOU.
10. Director, Finance and Accounts Division, BOU.
11. Director/System Manager, Computer Division, BOU. (to upload BOU web site).
12. Visa Officer, High Commission of Malaysia, House No-19, Road No- 6, Baridhara, Dhaka-1212.
13. Immigration Officer, Hazrat Shahjalal International Airport Dhaka. Bangladesh.
14. PS to VC (for VC's kind information), VC's office, BOU, Gazipur.
15. Personal File.



ADMN-13(GO)