



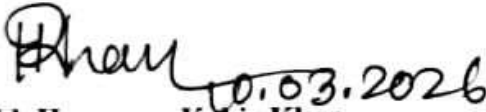
BOU/Admin-2(529)/13/ 1198

Date : 25 Falgun 1432  
10 March 2026

### Office Order

This is to notify that the Vice-Chancellor of the Bangladesh Open University (BOU) is pleased to give permission with Ex-Bangladesh earned leave from 29-03-2026 to 11-04-2026 to **Mr. Mohammad Ekramul Hoque Bhuiyan (Passport No. A05494012), Assistant Director, Student Support Services Division, BOU** to perform Umrah Hajj in Kingdom of Saudi Arabia (KSA). He will bear all the expenses for the said visit and as such, Bangladesh Open University will have no financial obligation in this regard.

This notification is issued as authorized by letter No.03.069.025.06.00.003. 2011-144(500) dated-19.06.2011 of the office of the Prime Minister, Government of the People's Republic of Bangladesh.



**Md. Humayun Kabir Khan**  
Joint Director (Personnel-1)  
+8801711660801

#### Copy forwarded for information & necessary action:

1. **Mr. Mohammad Ekramul Hoque Bhuiyan, Assistant Director, Student Support Services Division, BOU.**
2. Secretary, Chancellor's Secretariat, Bangladesh Secretariat, Dhaka.
3. Senior Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh.
4. Senior Secretary, Ministry of Home Affairs, Govt. of the People's Republic of Bangladesh.
5. Senior Secretary, Ministry of Public Administration, Govt. of the People's Republic of Bangladesh.
6. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh.
7. Secretary, University Grants Commission, Agargaon, Ser-E-Bangla Nagar, Dhaka-1207.
8. Director, Foreign Exchange Branch, Bangladesh Bank, Dhaka.
9. Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh.
10. Director, Finance and Accounts Division, BOU.
11. Director, Student Support Services Division, BOU.
12. System Manager/Director, Computer Division, BOU ( Please take necessary action to upload the office order on BOU Website).
13. Personal Secretary, Office of the Vice-Chancellor, BOU.
14. Visa Officer, The Royal Embassy of Saudi Arabia, House # 05 (NF) I., Road # 83, Gulshan, Dhaka-1212.
15. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka, Bangladesh.
16. PA to Registrar, BOU.
17. BOU Web site Address: <http://www.bou.ac.bd>
18. Personal file.

