

Dean's Open Letter

Dear learners,

It is my sheer delight to welcome you to 192 semester of the Commonwealth Executive Master of Business Administration (CEMBA)/Commonwealth Executive Master of Public Administration (CEMPA) Programme. To make your journey comfortable with the program, we are committed to ensure the best service to all the students. Feel free to contact with the Dean & Coordinator of CEMBA/CEMPA Program and Dr. Mohammad Zahir Raihan, Associate Professor & Joint-Coordinator of CEMBA/CEMPA Program of School of Business, Bangladesh Open University.



Professor Mostafa Azad Kamal
Treasurer, Bangladesh Open University
and
Dean, School of Business
& Central Coordinator, CEMBA/CEMPA Programme
E-mail: mostafa_azad@yahoo.com
deanoffice.sob@bou.ac.bd



Dr. Mohammad Zahir Raihan
Associate Professor (Finance)
&
Central Joint Coordinator
and **Coordinator Dhaka Study Centre**
CEMBA/CEMPA Program
School of Business (SOB)
Bangladesh Open University (BOU)
Mobile: 01716233708
E-mail: raihan_bou@yahoo.com
zahirunimp14@gmail.com

1. Send an e-mail to deanoffice.sob@gmail.com and wait for the instant reply. Then fill out the **INFORMATION FORM** and submit online.
Or
2. You can directly call us at +8802996691106
Or PABX: +8809666730730, Ext. 662

Program Officers, CEMBA/CEMPA Program, School of Business, BOU

Salauddin Ahmed

Administrative Officer, SOB, BOU, Gazipur
Phone: +8802996691106 (Dean Office)
PABX: +8809666730730, Ext. 842
Cell Phone: 01674497533
E-mail: rumiboug@bou.ac.bd

Ms. Nazma Akter

Section Officer, SOB, BOU, Gazipur
Phone: +8802996691106 (Dean Office)
PABX: +8809666730730, Ext. 804
Cell Phone: 01710930964
E-mail: nazmaakter@bou.ac.bd

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School of Business

Bangladesh Open University

Semester Calendar

Semester: 192 (1st and 3rd Levels)



Programme: Commonwealth Executive MBA/MPA

Dates to Remember

(To be strictly followed if no unavoidable circumstances occurs)

<i>Activity</i>	<i>Deadline/Date</i>
FIRST Day of the Tutorial Sessions	April 15, 2022
Submission of Assignment #1	June 10, 2022
Payment of Re-exam Fee: As per BOU Rules. Don't pay if you have registered the course(s) exam fee in the current 192 Semester]	Within one month of result publication
Submission of Exam Registration Form	May 27 - June 23, 2022
Collection of the Admit Card (compulsory)	July 22 - August 19, 2022
Submission of Assignment #2	August 12, 2022
Submission of PQI Form (see page#10 of this Calendar)	August 19, 2022
Submission of Assignment #3 by the Old Students	August 26, 2022
LAST Day of Tutorial Sessions	September 02, 2022
FIRST Day of Semester-end Final Examination: 192 Semester	September 09, 2022
Registration into the Courses of 201 Semester (2 nd & 4 th Levels)	July 22 - September 16, 2022
Orientation of 201 Semester	October 14, 2022

***New Students: Students having ID numbers beginning with 172 ,182 and 192**

Programme Structure at a Glance

Components	For Commonwealth Executive MBA	For Commonwealth Executive MPA
Core Courses	All 4 core courses from the list of 1 st Level and 4 core courses from 2 nd Level excluding <ul style="list-style-type: none"> • Public Systems Management 	All 4 core courses from the list of 1 st Level and 4 core courses from 2 nd Level including <ul style="list-style-type: none"> • Public Systems Management
Specialised Compulsory (SCOM) Courses	<ul style="list-style-type: none"> • Strategic Management • Quality Assurance Management 	<ul style="list-style-type: none"> • Public Policy • Development Planning and Administration
Elective (ELEC) Courses	3 courses from the list of Elective Courses (Maximum 2 courses either in 3 rd or 4 th level)	3 courses from the list of Elective Courses (Maximum 2 courses either in 3 rd or 4 th level)
Required (REQD) Courses	<ul style="list-style-type: none"> • Research Methods • Research Project 	<ul style="list-style-type: none"> • Research Methods • Research Project

- Students can register for maximum 6 courses in a semester (maximum 4 courses in a level)

Important FAQs

1. What can I do if I want to improve my grade in one or more courses?

You can appear at the final examination 3 times on one course. So, if you obtain very low score in one or more courses, you can re-register for appearing at the examination on that course in concerned consecutive semester. Suppose, if you register your course(s) in 192 Semester, you will be able to sit for examination in the current 192 Semester and in the subsequent 202 and 222 Semesters with the required re-exam fees only.

2. Is it possible to improve the grade after completing all the courses of the Programme?

If you have already completed all the courses, you would *no longer be able* to improve your grades anymore. You must have at least **1 course incomplete** if you like improving your grades.

3. The maximum duration of the Programme (5 years) is over; but I am yet to complete one or more course. What can I do?


If you have completed at least 10 courses during the stipulated 5 years, you would have the chance to apply to the Dean, School of Business, BOU for extension of your registration period (*De-NOVO registration*). You will be allowed to have 2 more years for completing the rest of courses.


4. How many times can I submit the assignments of a registered course?

You can submit the assignments of a registered course **only once** in the semester in which you have registered it and if you fail to submit your assignments, you shall have to pass out of 70 or 80 (for old students) in the consecutive 3 semesters including registration semester.

Contact Points for Further Information

<ul style="list-style-type: none"> • Coordinator, Concerned Study Centre. Or • Programme Officer, Concerned Regional Centre. <p>Salauddin Ahmed, Admin Officer, SOB,BOU:01737691148 (E-mail: rumiboug@bou.ac.bd For Dhaka RC) Rezaul Karim, Admin Officer, Ctg RC:01817203233 (For Ctg RC) (E-mail: rkarim.bou@gmail.com For Chattogram RC) Web: www.bou.ac.bd</p>	<p style="text-align: center;"><i>Most Preferred Way of Communication</i></p> <p>You must have an Email ID and let us know that soon (Send a message to zahirunimp14@gmail.com with a subject 'add me' and mention your RC, ID Number and Level). Please try to check your email every day. From now on, we will communicate you mostly by e-mail.</p>
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<p>Dean Office: Phone: +8802996691106 E-mail: deanoffice.sob@gmail.com For General Information/Complaint/Query, submit the Information Form. You can get by scanning the QR Code shown on the right side.</p>	
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 For e-books of CEMBA/CEMPA Programme, visit: http://www.ebookbou.ac.bd/cemba_cempa.php

 For Prospectus, visit: http://www.bou.ac.bd/images/student_guide/cemba_prospectus_130917.pdf

Schedule for the Tutorial Sessions

Tutorial session plays a crucial role in the learning system. To optimise your learning outcome and/or to have satisfactory score in the exam, you must attend the tutorial sessions and appear at the class test(s) to be held by the respective course teacher. You are also asked to go through the text materials supplied by the School and then come to your Study Centre (SC) to discuss the unclear/difficult parts of the lessons with the tutor as well as the fellow students in groups. The tutorial sessions of 1st and 3rd levels will be conducted on the Fridays at our specified SCs-Dhaka Regional Centre (RC) and Chattogram Regional Centre (RC) as specified below:

Date-wise Tutorial Sessions																		
April. 2022		May 2022			June 2022			July 2022		August 2022			Sept. 2022	September 2022	October 2022			
15	22	13	20	27	03	10	17	24	22	29	05	12	19	26	02	09	14	
√	√	√	√	√	√	Assignment # 1	√	√	√	√	√	Assignment # 2	√	√	√	Assignment # 3	FINAL EXAM STARTS 192 Semester	Next 191 Semester Starts

Tutorial sessions on the following courses of CE MBA/CE MPA Programme will be offered in the current 192 Semester. The students are requested to collect the **Class Schedule** from the Coordinator of the concerned SC on the first day of the tutorial session.

1 st Level	CORE 1601: Management and Organisations	CORE 1603: Marketing Management	CORE 1604: Accounting and Finance	CORE 1602: Quantitative Techniques
3 rd Level	REQD 3622 Research Methods	ELEC 3615: International Marketing	ELEC 3614: Project Management	SCOM 3610: Strategic Management
	SCOM 3612: Public Policy	ELEC 3619: Disaster Management	ELEC 3620: Policy Analysis and Implementation	-

Assignment Submission

During the semester, you have to go through your course materials and submit 2 (two) assignments [For old students, 3 (three) assignments] for every registered course on or before the due dates specified on the schedule of the tutorial sessions above. Each assignment bears 10 marks. **You must submit the Assignments on the specified dates in the registration semester of the course. If you in case fail to submit the Assignment within the registration semester of the course, you will lose the Assignment score permanently and you shall have to pass without assignment marks.**

You must follow the instructions written on the Assignment question papers while submitting the Assignments. For breaching any of the instructions, you may face complexities in getting your assignments evaluated. The School will not bear any responsibility for those complexities. For better management of the Assignments, you must submit the Assignments on time and comply with the instructions properly. **Delayed submission of Assignments is strictly prohibited. Score on any Assignment will be reduced if it is submitted after the deadline or copied from others.**

Assignment Submission Deadlines	Where and How to Submit the Assignments	
	Assignment # 1: June 10, 2022	Assignments must be submitted to the Coordinator of the concerned SC only on or before the due date . Every assignment must contain the prescribed cover page (see Page#4 of this Calendar). You must take signature of the Coordinator or the Assigned Person on Assignment Acknowledgement (AA) Form (see Page#5 of this calendar) while submitting the assignments. You must not forget to submit the Dean's Copy of the AA Form while submitting the last assignment. If you fail to submit it, your claim of assignment submission will not be considered in case of missing.
	Assignment # 2: August 12, 2022	
Assignment # 3: Old Students: September 02, 2022		

Semester-end-Final Examination

You are required to sit for an examination at the end of the delivery of the courses in every semester. So, you must complete the formalities well-ahead the exam starts. If you fail to complete the formalities, you must not be able to appear at the examination of a particular course and will need to wait for almost 1 year when it will be offered again. So, you must not forget to complete the exam registration formalities on time. All students are, therefore, required to submit the **Exam Registration Form** to appear at the semester-end final examination. Make a photocopy of the Exam Registration Form from **Page#9** and **Admit Card** from **Page#8** of this Semester Calendar and submit the filled-up form to the **Programme Officer** at the respective RC.

Exam Form Submission Deadlines	Where to Submit the Exam Registration Form	
	For all students : May 27, 2022 – June 23, 2022	Exam registration form must be filled up and submitted to the Programme Officer of the concerned RC and Admit Card can be collected only on or before the due date. Attach the Money Receipt while submitting the exam registration form.
If you registered your course (s) in the previous semester(s), you must pay the re-examination fee of Tk.550 per course to appear at the examination. Collection of Admit Card: July 22, 2022 – August 19, 2022 (Without Admit Card, no student will be allowed to sit for the exam)		

Tentative Exam Schedule (Semester:192)*(This schedule will remain unchanged if no unavoidable circumstances occur.)*

Tentative Date	Time	Course Code and Course Title
Sep. 02, 2022 Friday	9:00 am - 12:00 noon	CORE 1601: Management and Organisations
	2:00 pm - 5:00 pm	SCOM 3610: Strategic Management (For CEMBA) ELEC 3620 : Policy Analysis and Implementation(For CEMPA)
Sep. 09, 2022 Friday	9:00 am - 12:00 noon	CORE 1602: Quantitative Techniques
	2:00 pm - 5:00 pm	ELEC 3614: Project Management
Sep. 16, 2022 Friday	9:00 am - 12:00 noon	CORE 1603: Marketing Management
	2:00 pm - 5:00 pm	ELEC 3615: International Marketing
Sep. 23, 2022 Friday	9:00 am - 12:00 noon	CORE 1604: Accounting & Finance
	2:00 pm - 5:00 pm	ELEC 3619: Disaster Management
Sep. 30, 2022 Friday	9:00 am - 12:00 noon	SCOM 3612: Public Policy (For CEMPA)
	2:00 pm - 5:00 pm	REQD 3622: Research Methods

EXAM CENTRE

Exams will be held at the respective Study Centre. If you want to change the exam centre, mention it on the specified area of the Exam Registration Form.

Course Evaluation Process

Class Attendance & Performance	= 10 Marks
Assignments=(10×2)	= 20 Marks
Final Exam	= 70 Marks
Total	= 100 Marks

Course Registration for Next Semester: 201 (2nd & 4th Levels)

You are required to register for the courses to be offered in the next semester (201 Semester) on or before the specified date. **Failure to register or delayed payment of the registration fees will automatically SUSPEND your attendance in the courses of 191 Semester.** You will be transferred to the next available semester (201 Semester) when the same courses will be offered again.

Registration into Courses of Next 201 Semester	Deadline: July 22 - September 16, 2022 (You must deposit the fees into Janata Bank Online (Special Notice Deposit) Account # 0100008680943, BOU Campus Branch, Gazipur or into the account to be announced later. You are asked to fill up the Course Registration Form (see page#11 of this Calendar) and submit the office copy to their respective RC after depositing the required fee. <i>Please read Page 8, 9& 11 of Prospectus or page#1 of this Calendar</i> carefully before choosing courses for registration. You may also talk to your study centre coordinator.		How Many Courses You may Take at a Time You have to take at least 2 (two) courses and maximum 4 (four) courses in a semester; however, if a student has only one course left to complete the programme, he/she can take one course in that case. If you don't take any course in four consecutive semesters, your registration into the whole programme will be cancelled.
	Courses to be Offered in the Next Semester: 201 (2nd & 4th Levels)		
	2nd LEVEL	CORE 2605: Management Information Systems	CORE 2608: Economic Environment of Business
		CORE 2606: Operations Management	CORE 2609: Public Systems Management [Compulsory for CE MPA]
		CORE 2607: Human Resource Management	
4th LEVEL	SCOM 4611: Quality Assurance Management [Compulsory for CE MBA]	ELEC 4617: Corporate Finance	
	SCOM 4613: Development Planning and Administration [Compulsory for CE MPA]	ELEC 4618: Managerial Economics	
	ELEC 4616: Electronic Commerce	REQD 4623: Research Project [Compulsory for all]	

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School of Business
Bangladesh Open University

Assignment No.

Programme: Commonwealth Executive MBA/MPA

Course Title:

Course Code:

Submission Semester:

1	9	2
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Level: (Please put ✓)

1st

3rd

PERSONAL INFORMATION of the STUDENT

Name (In Capital Letters):

ID (In Numbers):

			-	7	1	-								
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ID (In words):

			Seven	One										
--	--	--	-------	-----	--	--	--	--	--	--	--	--	--	--

Study Centre (SC) where you are submitting your Assignments (Please put ✓):

- Dhaka Regional Centre
 Chittagong Regional Centre

Contact Address (Compulsory)

Mailing Address:

Tel:
Mobile:
E-mail:

For Use of the Coordinator's Office
(If the Assignment is submitted after deadline)

**Signature of the Coordinator/
 Authorised Person/Seal of the Late
 Submission**
 Submission Date: _____

Student's Copy

(Each student must preserve it carefully. If any Assignment is lost, no student's claim will be accepted without this slip.)

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SCHOOL OF BUSINESS

Bangladesh Open University

Commonwealth Executive MBA/MPA Programme

**Assignment Acknowledgment
Form (AA Form)-192 Semester**

Name:

ID: - 7 1 - -

Assignment #1	Assignment #2	Assignment #3 (For Old)
Course Code: Received on or before June 10 __, 2022	Course Code: Received on or before August 12 __, 2022	Course Code: Received on or before September 02 __, 2022
Signature & Date Reference No.:	Signature & Date Reference No.:	Signature & Date Reference No.:
Assignment #1	Assignment #2	Assignment #3 (For Old)
Course Code: Received on or before June 10 __, 2022	Course Code: Received on or before August 12 __, 2022	Course Code: Received on or before September 02 __, 2022
Signature & Date Reference No.:	Signature & Date Reference No.:	Signature & Date Reference No.:
Assignment #1	Assignment #2	Assignment #3 (For Old)
Course Code: Received on or before June 10 __, 2022	Course Code: Received on or before August 12 __, 2022	Course Code: Received on or before September 02 __, 2022
Signature & Date Reference No.:	Signature & Date Reference No.:	Signature & Date Reference No.:
Assignment #1	Assignment #2	Assignment #3 (For Old)
Course Code: Received on or before June 10 __, 2022	Course Code: Received on or before August 12 __, 2022	Course Code: Received on or before September 02 __, 2022
Signature & Date Reference No.:	Signature & Date Reference No.:	Signature & Date Reference No.:

Dean's COPY

(Please tear this portion off while submitting last assignment. The Coordinator must send this portion to the Dean, School of Business, BOU, with the package of Assignments.)

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SCHOOL OF BUSINESS

Bangladesh Open University

Commonwealth Executive MBA/MPA Programme

**Assignment Acknowledgment
Form (AA Form)-192 Semester**

Name:

ID: - 7 1 - -

Assignment #1	Assignment #2	Assignment #3 (For Old)
Course Code: Received on or before June 10 __, 2022	Course Code: Received on or before August 12 __, 2022	Course Code: Received on or before September 02 __, 2022
Signature & Date Reference No.:	Signature & Date Reference No.:	Signature & Date Reference No.:
Assignment #1	Assignment #2	Assignment #3 (For Old)
Course Code: Received on or before June 10 __, 2022	Course Code: Received on or before August 12 __, 2022	Course Code: Received on or before September 02 __, 2022
Signature & Date Reference No.:	Signature & Date Reference No.:	Signature & Date Reference No.:
Assignment #1	Assignment #2	Assignment #3 (For Old)
Course Code: Received on or before June 10 __, 2022	Course Code: Received on or before August 12 __, 2022	Course Code: Received on or before September 02 __, 2022
Signature & Date Reference No.:	Signature & Date Reference No.:	Signature & Date Reference No.:
Assignment #1	Assignment #2	Assignment #3 (For Old)
Course Code: Received on or before June 10 __, 2022	Course Code: Received on or before August 12 __, 2022	Course Code: Received on or before September 02 __, 2022
Signature & Date Reference No.:	Signature & Date Reference No.:	Signature & Date Reference No.:

Instructions to the Coordinator: The SC Coordinator is requested to:

- put his/her signature on this form (both sides) only if the assignments are submitted by the deadline.
- check if the course code, ID number has been written on the form correctly.
- keep the Dean's Copy portion of this form while receiving the last Assignment.
- send the Dean's Copy of this form to Dean, School of Business, BOU, Gazipur-1705.

For Dean's Office

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SCHOOL OF BUSINESS
Bangladesh Open University

Semester Calendar: Semester 192 (1st & 3rd Levels)

(Submit it to the respective RC.
They will send it to the Dean's
Office before the exam starts)

Exam Registration Form
Semester: 192 (1st & 3rd Levels)

Programme: Commonwealth Executive MBA/MPA

Name:										
ID Number: <input type="text"/> <input type="text"/> <input type="text"/> - 7 1 - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>										
Regional Centre: <input type="checkbox"/> Dhaka <input type="checkbox"/> Chattogram										
Study Centre: <input type="checkbox"/> Dhaka RC <input type="checkbox"/> Chattogram RC										
Preferred Exam Centre: <input type="checkbox"/> Dhaka RC <input type="checkbox"/> Chattogram RC										
E-mail ID:										
Mobile Phone# <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>										

This is to certify that s/he can appear
at the final exam as per the records
maintained at this Regional Centre.

Glue a photo
here. Photo
must be same
as is used for
Admit Card

Regional Director, BOU

Please put \checkmark mark against the courses you have registered for examination and strikethrough (in red ink) – i.e., ~~CE-MBA~~ - the courses you have not registered for examination.

Put \checkmark	Course Code and Course Title	Put \checkmark	Course Code and Course Title
	CORE 1601: Management and Organisations		SCOM 3610: Strategic Management
	CORE 1602: Quantitative Techniques		SCOM 3612: Public Policy
	CORE 1603: Marketing Management		ELEC 3614: Project Management
	CORE 1604: Accounting and Finance		ELEC 3615: International Marketing
			ELEC 3619: Disaster Management
			ELEC 3620 : Policy Analysis and Implementation
			REQD 3622: Research Methods
Total Number of courses:		Re-exam fee paid: TK.	
(.....)		Date:	
		Deposit slip no:	
		Branch:	

Note: You have to submit this Form to your RC on or before **June 23, 2022**.

Disclaimer: BOU Authority reserves the right to amend or modify any information given above.

EXAM
Semester: 192

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SCHOOL OF BUSINESS
Bangladesh Open University
Programme: Commonwealth Executive MBA/MPA

Photo

Signature & Seal
of the RC**Admit Card**

Semester Final Examination
Semester: 192 (1st & 3rd Levels)

Name:

ID (In Numbers): - 7 1 - -

ID (In words): Seven One

Study Centre: Dhaka RC Chittagong RC Exam Centre: Dhaka RC Chittagong RC

Please put \checkmark mark against the courses you have registered for examination and strikethrough (in red ink) – i.e., ~~CE-MBA~~ - the courses you have not registered for examination.

Course Code and Course Title	Invigilator's Signature	Course Code and Course Title	Invigilator's Signature
CORE 1601: Management and Organisations		SCOM 3610: Strategic Management	
CORE 1602: Quantitative Techniques		SCOM 3612: Public Policy	
CORE 1603: Marketing Management		ELEC 3614: Project Management	
CORE 1604: Accounting and Finance		ELEC 3615: International Marketing	
		ELEC 3619: Disaster Management	
		ELEC3620:Policy Analysis & Implementation	
		REQD 3622: Research Methods	
Total Number of Courses: _____ (In words: _____)	Re-exam fee paid: TK. Date:	Deposit slip no.: Branch:	

(It is mandatory for all the students to show the Admit Card while entering the exam hall. Without the Admit card, no student will be allowed to sit for the exam. So, please collect the Admit Card while submitting the Exam Registration Form)

Students may bring the following items in the exam hall if required:

- ◆ Graph Paper
- ◆ Calculator (to be used if invigilator permits)
- ◆ Statistical Tables
- ◆ Student ID Card

The following instructions must be maintained in the exam hall:

- ◆ The invigilator will get the full right to manage the students in the exam hall. Any negligence or incompilance to the instructions of the invigilator will highly penalize the students. Any student found to do so shall be expelled from the course or the programme.
- ◆ Mobile phones must be switched off and kept away from students during the exam. If someone is found using the mobile phone during the exam, his/her script will be snatched or s/he shall be penalised as per the university rules.

Compulsory

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Bangladesh Open University

Programme Quality Improvement (PQI) Form

Please fill out the form carefully and submit it to the study centre coordinator. You may send email in the pdf or jpg form to comnw1thmba.bou@gmail.com

Deadline: August 19, 2022

About the Tutor (Course Teacher)

Please rate all items below using the following scale against each course you have attended in the current semester:

1 = Excellent, 2 = Very Good, 3 = Good, 4= Poor, 5 = Very Poor

Items	Course Codes of the Courses you have attended this semester				
His/her preparation for holding tutorial sessions					
His/her punctuality in the tutorial sessions					
His/her lecture and presentation					
His/her participation in the tutorial sessions					
His/her teaching methods					
His/her presence beyond tutorial sessions					
His/her knowledge or mastery of the subject taught					
His/her communication & delivery					
His/her interaction with students					

About the Regional Centre (RC)

Please rate all items below using the following scale:

1 = Definitely Yes, 2 = Yes, 3 = Somewhat Yes, 4= Somewhat No, 5 = No, 6 = Definitely No

Items	Scale	Items	Scale
1. Concerned person of RC was cordial.		2. Never tried to avoid me when I asked any information.	
3. All information was clearly transmitted.		4. Distributed the study materials on time.	
5. Carefully listened to me whenever I went.		6. Didn't hesitate to talk over phone.	
7. Concerned person has clear idea regarding the programme.		8. Never tried to keep us waiting for long time for information.	

Regarding the SC Coordinator

Please rate all items below using the following scale:

1 = Definitely Yes, 2 = Yes, 3 = Somewhat Yes, 4= Somewhat No, 5 = No, 6 = Definitely No

Items	Scale	Items	Scale
1.S/he monitored the tutorial sessions regularly		2. S/he provided me with the information what I asked for.	
3.S/he transmitted all information timely and clearly		4. S/he addressed our problems very carefully and cordially	
5.S/he listened to me whenever I met or phoned him		6. S/he always inspired us to the study	

Additional Comments

If you have any comments about the experience you have had this semester, please use the space below. Your suggestions or criticisms will help improve the tutorial service and other aspects of the programme in the future. (Use additional papers if the space below is not sufficient)

Bangladesh Open University

Regional Centre: Dhaka/Chittagong

Office Copy**CEMBA/CEMPA Programme****Course Registration Form**

Name: _____ ID No.: _____

Transaction No.: _____ Date: _____ Amount: _____ Cell No.: _____

General Information about Course Registration:

Sl.	Course Code					Course Title	Registration Semester
1							
2							
3							
4							
5							
6							

Signature of the Student_____
Programme Officer*Students are asked to fill up this form and submit the office copy to their respective RC after depositing the required fee.***Bangladesh Open University**

Regional Centre: Dhaka/Chittagong

Student's Copy**CEMBA/CEMPA Programme****Course Registration Form**

Name: _____ ID No.: _____

Transaction No.: _____ Date: _____ Amount: _____ Cell No.: _____

General Information about Course Registration:

Sl.	Course Code					Course Title	Registration Semester
1							
2							
3							
4							
5							
6							

Signature of the Student_____
Programme Officer

List of Teachers of School of Business & their Research Interests

Name & Designation	Contact Details	Research Area(s)
Dr. Md. Ekramul Haque Professor (Management)	09666730730/664, 8962776 (Res) 01711179956 (cell), ekramdean@yahoo.com	Human Resource Management
Dr. Qazi Mohammad Galib Ahsan Professor (Accounting)	09666730730/665, 9185266 (Res), 01729224499 (Cell) qgalib@bou.edu.bd, galib_ahsan@yahoo.com	Corporate Social Responsibility and Accountability
Dr. Md. Mayenul Islam Professor (Management)	09666730730/666, 01711955537(Cell) islammayenul@yahoo.com	Management; Human Resource Management
Mostafa Azad Kamal Professor (Economics)	88-02-9291106, 09666730730/662, 01911319248 (Cell) Fax: 9291106, mostafa_azad@yahoo.com	Economics
Dr. Md. Serazul Islam Professor (Accounting)	09666730730/668, 01712937189 (Cell) islamserazul@yahoo.com	Entrepreneurship & SME Development; Accounting & Finance
Dr. Mohammad Zahir Raihan Associate Professor (Finance)	09666730730/669, 01716233708 (Cell) raihan_bou@yahoo.com	Corporate Social Responsibility, Micro Finance, Corporate Finance, Finance & Banking
Dr. Shaheen Ahmed Associate Professor (Management)	9291101-4/344, 01911251181 (Cell) shaheenmahmed@yahoo.com	Human Resource Management
Md. Tarikul Islam Assistant Professor (Marketing) (Study Leave)	09666730730/670, 01720581050 (Cell) tarikuldu05@yahoo.com	International Marketing; Marketing Management; Marketing Research
Md. Kayes Bin Rahaman Assistant Professor (Finance)	09666730730/671, 01717671496 (Cell) kbrahaman@gmail.com	Household Finance; Green Banking; Disaster Management
Ms Adiba Anis Assistant Professor (Marketing) (Study Leave)	09666730730/672, 01818644137 (Cell) adiba10mkt@gmail.com	Tourism; Supply Chain Management; Advertising
Md. Mahfuzur Rahman Assistant Professor (Economics) (Study Leave)	9291101-4/533, 01721380509 (Cell) masum2069@yahoo.com	International & Development Economics
Ms Asma Akter Shelly Assistant Professor (Finance)	9291101-4/532, 01712054623(Cell) shellyasma26@gmail.com	Capital Budgeting; Credit Rating
Ms Romana Kader Assistant Professor (Management) (Study Leave)	9291101-4/379, 01913705671 (Cell) romana.hrm@gmail.com	Human Resource Management
Ms Mollika Ghosh Assistant Professor (Marketing) (Study Leave)	9291106, 01799781487 (Cell) mollikag.du@gmail.com	Advertising and Promotion; Service Marketing
Ariful Islam Lecturer (Accounting)	01911553988 (Cell) maverick9036@gmail.com	Accounting, Auditing & Taxation
Ms Sibat Masood Lecturer (Marketing)	+8802996691106, 01796631658 (Cell) sibatz@yahoo.com ; sibat@bou.ac.bd	Competency Based Education; Social Media Marketing

Instruction for the Students:

Students are asked to contact the concerned teacher(s) during the office time if they face any problem in understanding any concept/topic of the Textbook or Assignment. As per their research interest students may request the teacher(s) to be their Research Project Guide.