



No: BOU/Admin-1(225)/13/ 387

Date: 02 Magha 1432
16 January 2026

Office Order

This is to notify that the Vice-Chancellor of Bangladesh Open University (BOU) is hereby granting Extraordinary leave without pay to **Ms. Merine Sultana**, Assistant Professor (Education), School of Education, Bangladesh Open University for a further period of 01 (one) year to undertake Master of Education Program under International Graduate Student Entrance Scholarship (IGSES) at the University of Manitoba, Canada as per decision of the 106th meeting of Standing Committee for Advanced Studies, Training and Research of BOU held on 15 October 2025 on the following terms and conditions:

1. That the leave will be effective from 31 August 2025;
2. That on return, after completion of the said study, she will work in Bangladesh Open University for the same period of leave availed of, failing for which she will have to pay compensations to BOU as may be assessed by the university;
3. That the progress and standard of higher study should be satisfactory and she should send progress reports on expire of every 6 (six) months;
4. That her service during her Extraordinary leave without pay will be governed by BOU rules;
5. That as soon as she completes the said course, she will join the Bangladesh Open University;
6. BOU will not bear any expenses for her Master of Education Program in University of Manitoba, Canada.

This notification is issued as per office order no:37.00.0000.079.08.092.00.310; dt: 24 August 2023 of the Ministry of Education, Govt. of the People's Republic of Bangladesh and as authorized under the letter no. 03.069.025.06.00.003.2011-144 (500) dt.19.06.2011 of the Office of the Prime Minister, Government of the People's Republic of Bangladesh.

This has the concurrence of the Vice-Chancellor of Bangladesh Open University.


Dr. Md. Showkat Ali

Joint Director
Training & Research Section
Administration Division, BOU
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বাংলাদেশ উন্মুক্ত বিশ্ববিদ্যালয়	
কম্পিউটার বিভাগ	
সিস্টেম ম্যানেজার/পরিচালক এর কার্যালয়	
জারেরী নং.....	১৬
তারিখঃ.....	১৬/০১/২০২৬
সিস্টেম এনালিস্ট/ডেপুটি সিস্টেম এনালিস্ট/ওয়েব মাস্টার/ হিসাব প্রোগ্রামার/ASANA	
সিস্টেম এনালিস্ট/হার্ডওয়্যার ইঞ্জিনিয়ার/HME	
কারী প্রোগ্রামার/AHME	

Copy forwarded for information and necessary action to:

1. Senior Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Dhaka;
2. Secretary, Chancellor's Secretariat, Ministry of Education, Govt. of the People's Republic of Bangladesh, Dhaka;
3. Secretary, Security Services Division, Ministry of Home Affairs, Govt. of the People's Republic of Bangladesh, Dhaka;
4. Secretary, Ministry of Public Administration, Govt. of the People's Republic of Bangladesh, Dhaka;
5. Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh;
6. Controller, Foreign Exchange Division, Bangladesh Bank. Dhaka;
7. Ms. Merine Sultana, Assistant Professor (Education), School of Education, BOU, Gazipur;
8. Dean, School of Education, BOU, Gazipur;
9. Director (in-charge), Finance & Accounts Division, BOU, Gazipur.
- ✓ 10. Director/System Manager, Computer Division, BOU, Gazipur (for kind necessary action to upload the office order on BOU Website);
11. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka;
12. Visa Officer, High Commission of Canada, Diplomatic Zone, UN Road, Baridhara, Dhaka-1212;
13. Joint Director (Addl. charge), Personnel-1, Teacher Section, BOU, Gazipur;
14. PS to VC (for VC's kind information), VC's Secretariat, BOU, Gazipur;
15. Personnel file / Office copy.