



No: BOU/Admin-1(245)/14/5461

Date: 19 Kartika 1432
04 November 2025

Office Order

This is to notify that the Vice-Chancellor of Bangladesh Open University (BOU) is hereby extending study leave to **Tahmina Rasna**, Assistant Professor (Political Science), School of Social Sciences, Humanities and Languages, Bangladesh Open University for a period of 01 (one) year to undertake PhD Program under Scholarship (Awarded a 50% tuition fee reduction) at the University of Lincoln, England, UK as per decision of the 102nd meeting of Standing Committee for Advanced Studies, Training and Research of BOU held on 10 March 2025 on the following terms and conditions:

1. That the leave will be effective from 23 January 2025;
2. That on return, after completion of the said study, she will work in Bangladesh Open University for the same period of leave availed of, failing for which she will have to pay compensations to BOU as may be assessed by the university authority;
3. That the progress and standard of higher study should be satisfactory and she should send progress reports on expire of every 6 (six) months;
4. That her service during her study leave will be governed by BOU rules;
5. That as soon as she completes the said course, she will join the Bangladesh Open University;
6. BOU will not bear any expenses for her PhD Program in the University of Lincoln, England;

This notification is issued as per office order no:37.00.0000.118.08.091.02.375; dt: 26 December 2021 of the Ministry of Education, Govt. of the People's Republic of Bangladesh and as authorized under the letter no. 03.069.025.06.00.003.2011-144 (500) dt.19.06.2011 of the Office of the Prime Minister, Government of the People's Republic of Bangladesh.

This has the concurrence of the Vice-Chancellor of Bangladesh Open University

Dr. Md. Showkat Ali

Joint Director

Training & Research Section

Administration Division, BOU

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বাংলাদেশ উন্মুক্ত বিশ্ববিদ্যালয়	
প্রশিক্ষণ ও গবেষণা বিভাগ	
সিস্টেম ম্যানেজার/পরিচালক এর কার্যালয়	
ডায়েরী নং.	৩৭২২
তারিখঃ	৪/১১/২৫
সিস্টেম এনালিস্ট/ডেপুটি সিস্টেম এনালিস্ট/ওয়েব মাস্টার/ সফটওয়্যার প্রোগ্রামার/ASANA	
সিস্টেম এনালিস্ট/হার্ডওয়্যার ইঞ্জিনিয়ার/HME	
সিস্টেম এনালিস্ট/সহকারী প্রোগ্রামার/AHME	

Copy forwarded for information and necessary action to:

1. Secretary, Chancellor's Secretariat, Ministry of Education, Govt. of the People's Republic of Bangladesh;
2. Secretary, Security Services Division, Ministry of Home Affairs, Govt. of the People's Republic of Bangladesh, Dhaka;
3. Secretary, Ministry of Public Administration, Govt. of the People's Republic of Bangladesh, Dhaka;
4. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Dhaka;
5. Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh;
6. Controller, Foreign Exchange Division, Bangladesh Bank. Dhaka;
7. Tahmina Rasna, Assistant Professor, School of Social Sciences, Humanities and Languages, BOU;
8. Dean, School of Social Sciences, Humanities and Languages, BOU, Gazipur;
9. Director (In Charge), Finance & Accounts Division, BOU, Gazipur.
10. Director/System Manager, Computer Division, BOU, Gazipur (for kind necessary action to upload the office order on BOU Website);
11. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka;
12. Visa Officer, British High Commission, United Nations Road, Baridhara, Dhaka-1212;
13. Joint Director (Addl. Charge), Personnel-1, Teacher Section, Administration Division, BOU, Gazipur;
14. PS to VC (for VC's kind information), VC's Secretariat, BOU, Gazipur;
15. Personnel file / Office copy.